



HALE  
SCHOOL

# Hale School Application for Admission



Please complete all sections of this form honestly and accurately. Information provided is for the purpose of determining the adjustments your son may need at school and will not jeopardise acceptance of his enrolment. Please write N/A (Not Applicable) in sections that do not apply to your son.

## STUDENT DETAILS

Student surname\*

Student first name/s\*

Student middle name/s\*

Preferred name

*\* as shown on birth certificate*

Date of birth

Country of birth

Citizenship

Visa\*

Religious affiliation

*\* Temporary residents are required to supply a copy of your son's passport and visa documentation.*

Current School (where applicable)

Current year level

Calendar year of entry to Hale **20**

Day student

Boarder

Academic year level(s) of entry (tick as applicable; multiple entry points may be selected):

Pre-Primary

Year 4

Year 7

Other year level(s)

Language(s) spoken at home

Indigenous or Torres Strait Islander (Y/N)



PARENT 1 DETAILS

Title	Surname	Given names		
Preferred name		Relationship to student		
Date of birth		Old Haleian	Yes	No
Years at Hale	to	House		
Home address				
State	Postcode	Country		
Postal address				
State	Postcode	Country		
Mobile		Business		
Home email				
Occupation		Employer		
Job title				

PARENT 2 DETAILS

Title	Surname	Given names			
Preferred Name		Relationship to student			
Date of birth		Old Haleian	Yes	No	
Years at Hale	to	House			
Home address					
State	Postcode	Country			
Postal address					
State	Postcode	Country			
Mobile		Business			
Home email					
Occupation		Employer			
Job title					
Student lives with	Both Parents	Mother	Father	Shared arrangements	Other

## FAMILY AFFILIATION

Is the grandfather an Old Haleian? Yes No

Name

House Years at Hale to

Is there a brother(s) currently at Hale? Yes No

Name

House Year level

Has there been a brother at Hale? Yes No

Name

House Year left

Is there a brother(s) already registered to attend Hale? Yes No

Name Expected year of entry

## STUDENT LEARNING INFORMATION

Does your child have a known disability, learning difficulty, medical condition or diagnosis that may impact upon their safety, participation or learning? Yes No

If yes, please provide details below and attach additional diagnostic report documents and plans.

In cases of special learning requirements, the School needs to be fully informed in order to provide reasonable adjustment for your son should a place be offered.

The School reserves the right to consider termination of the enrolment if relevant material is not disclosed.

I/We give consent for the School to contact my/our son's previous school to collect background information as necessary. Yes No

Should my/our son's educational or health circumstances change between date of application and entry to the School, I/we will inform the School. I/we am/are aware that failure to do so may jeopardise my/our son's enrolment. Yes No

## CHECKLIST

Birth certificate enclosed

2 most recent school reports and NAPLAN report

Specialist reports if applicable

If both parents were born overseas proof of citizenship or residency is also required. Please provide a copy of your and your son's visa, or a copy of your and your son's Australian passport or Australian citizenship certificate.

If your son was born overseas, please provide a copy of Student's Australian passport, OR Student's Australian citizenship certificate OR Student's visa documentation.

**Please read the following conditions of entry carefully before signing below.**

1. If Hale School (The 'School') offers the signatories to this agreement a place at the School for a student, that offer will be conditional upon timely payment to the School of a non-refundable Endowment Fee, as per the Fees and Charges Schedule. Non-payment of the Endowment Fee to the School will result in forfeiture of the School's offer of a place in the School.
2. Acceptance at one year level of entry does not confer the right to defer entry to another level. Different entry levels must be specifically applied for. There is no automatic movement from one entry level to another.
3. The parent/guardian/carer (Parents) or person(s) responsible for payment of fees shall pay Hale School such fees and charges for the education and maintenance of, and for the supply of goods and services to, their son (the student) as determined by the Board of Governors from time to time.
4. Fees are payable on the due date of the term or semester to which they relate. Other charges are payable on demand and may be subject to alteration from time to time without notice. The Headmaster may refuse permission for the applicant to re-enter the School if any fees or charges for any preceding term remain outstanding.
5. The fees set out in the Fees and Charges Schedule are exempt from GST.
6. The School if deemed necessary, will undertake a credit check with any schools you have previously associated with.
7. Unless court orders/legal documents state otherwise, parents are jointly and severally liable for all fees, interest and charges stated in each school account for the student to whom this offer has been issued.
8. The Headmaster and/or Head of Admissions must receive one term's notice in writing prior to the withdrawal of a day student or one term's tuition fees will be charged. Boarders, either leaving the School or moving out of boarding, require one term's notice or one quarter of the year's fees will be charged.
9. The School reserves the right to discipline, suspend or expel the student at any time if his behaviour is considered by the Headmaster to be unacceptable.
10. Parents will make good any damage to school property or equipment caused by their son.
11. The School accepts no liability for personal property brought to school by their son.
12. Parents are responsible for ensuring the punctual attendance of their son at the beginning of each term and for his punctual return after any period of leave.
13. Parents must notify the School if their son is to be absent from school for any reason and indicate the period of time he will be absent.
14. The student must wear the appropriate school uniform in good and clean condition and in such a way as to show pride in being identified with the School.
15. All students are bound by rules and regulations as may from time to time be issued by the School. Parents agree to ensure that their son conforms to these rules and regulations.
16. The student is required to participate fully in the School's sporting, physical education and outdoor education programmes. This includes, but is not limited to, compulsory camps and excursions. Exemptions may be permitted only on the relevant medical advice and/or doctor's certificate.
17. The parent(s) have read and understood the Privacy Policy available on the school website.
18. The School Education Act (1999) requires parents to provide "details of any condition of the enrollee that may call for special steps to be taken for the benefit or protection of the enrollee or other persons in the school" (16G). This includes specific details, reports and information on any medical issues (including mental health issues); psychometric testing; cognitive; mobility; vision/hearing; behaviour management; speech and communication and any current court orders including restraining orders. Failure to disclose all such information may jeopardise the applicant's enrolment at the School. Details of special funding or services, which the applicant may receive from an external agency, should be included.
19. It is the responsibility of the parent(s) to read the school policies and to advise and update the School of any changes in their son's health or development, as well as any changes to court orders, family circumstances or contact details.
20. The student's enrolment at the School requires there at all times to be a mutually trusting and cooperative relationship between Parents and the School. Should, in the discretion of the Headmaster, that relationship become irreparably damaged with no hope of resuming a mutually respectful working relationship, the School may terminate these terms and conditions with the parents and as a result, the enrolment of the student will cease.
21. Parent conduct at all times will demonstrate respect, courtesy and consideration toward all members of the School community.

**School policies are available on request via our website.**

**We, in our individual and joint capacities, accept these conditions of entry.**

Parent 1 name

Parent 1 signature

Date

Parent 2 name

Parent 2 signature

Date

**PAYMENT OPTIONS**

**Application Fee: \$200 (including GST). This non-refundable fee covers administration costs and MUST accompany this Application.**

I have paid \_\_\_\_\_ by EFT to Hale School, National Australia Bank

Acc. No. 560948107 BSB 086-082. (For overseas transfers the SWIFT code is NATAAU3303M).

I have used my son's surname as the reference.

Please debit my credit card\* for the amount of \_\_\_\_\_ plus the transaction fee

Visa and Mastercard @ 0.75%      American Express @ 1%

Card Number

Expiry Date

Name on Card

Signature

Date

\*Delete where applicable.